Accessibility Reviews, Action Plans and FCAS

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Bureau of Reclamation,
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PURPOSE
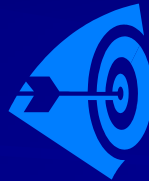
PROVIDE A MODEL FOR SUCCESSFUL ACCESSIBILITY PROGRAM
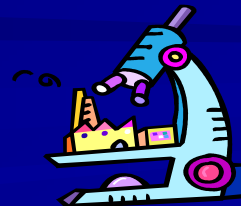
Deferred Maintenance

Budget Needs

GPRA

and ultimately FCAS

ACCESSIBILITY LAW

- ARCHITECTURAL BARRIERS ACT OF 1968

- SECTION 504 OF THE REHABILITATION ACT OF 1973

- TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990

"If we knew then

what we know now…."

A

CHECKLIST

FOR

SUCCESS

Checklist

☐ **POLICY DEVELOPMENT AND DISTRIBUTION**

Make a plan

Set local policies

Distribute

Department of the Interior's Strategic Plan

Reclamation Operating Plan

Mission Goal

Recreation End Outcome Goal

Recreation Intermediate Outcome Measure

RIM 1.1.02 – Universal Access

Commissioner's 10-Year Plan

COMMISSIONER'S 10-YEAR ACCESSIBILITY GOALS

Year	Evaluations		Action Plans		Retrofits	
	Complete	Goal	Complete	Goal	Complete	Goal
1999	21%	25%	10%		12%	
2000	27%	40%	25%	25%	21%	
2001	49%	60%	40%	40%	25%	10%
2002	80%	80%	55%	55%	26.2%	20%
2003	100%	100%	70%	70%	30.8%	30%
2004				85%		40%
2005				100%		50%
2006						60%
2007						70%
2008						80%
2009						90%
2010						100%

Local Policies

- Regional Director's policy on accessible facilities for all public meetings.

- Regional Director's policy restating, "All PN Region administrative offices, facilities, services, programs, and all current and new construction will be accessible."

- Regional Director's Recreation Summary of Authorities and Policies

Checklist

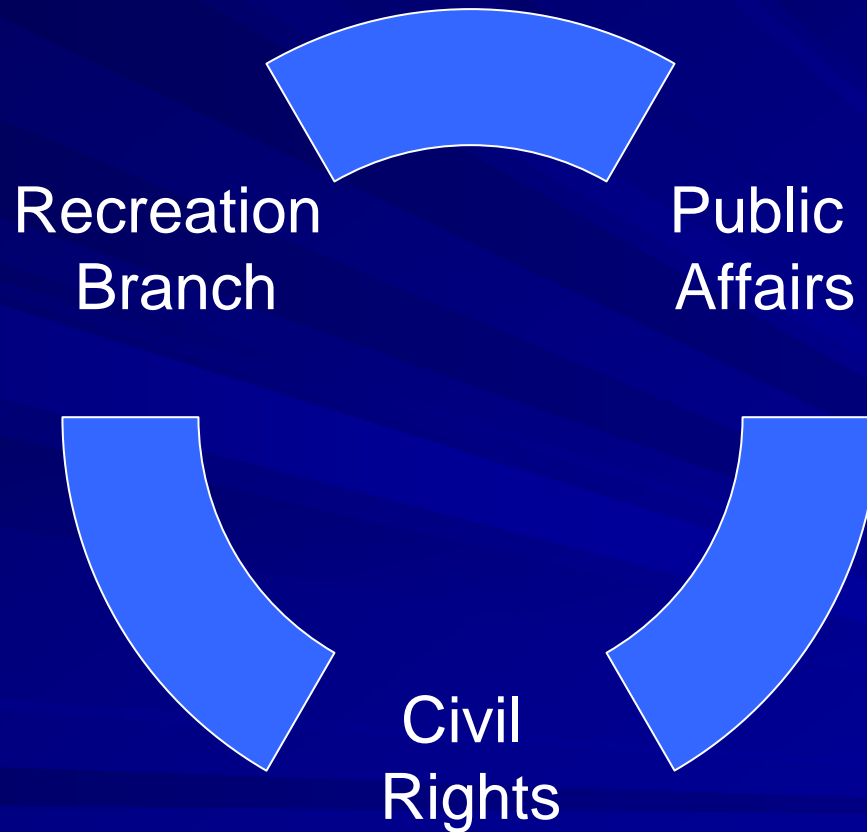☑ **POLICY DEVELOPMENT AND DISTRIBUTION**

☐ **ADMINISTRATIVE DECISIONS**
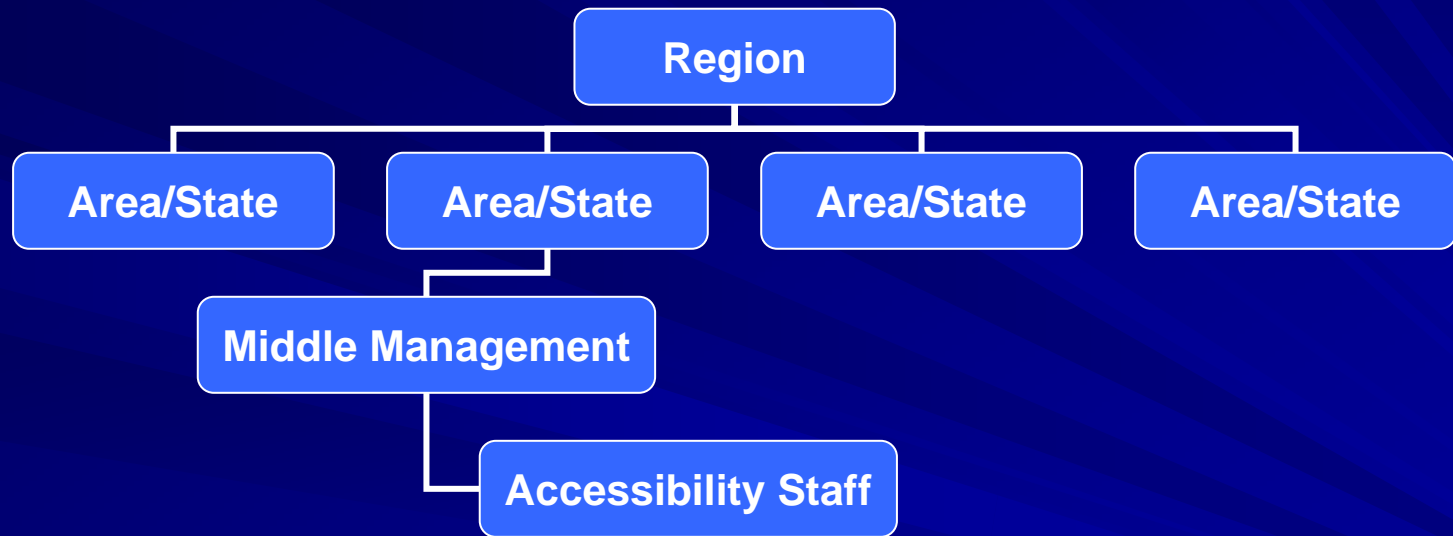
Administrative Decisions

- **Program placement**

- **Full time vs. collateral duty**

- **Roles and responsibilities**

- **Find and utilize <u>one</u> database**

Program placement

Recreation Branch

Public Affairs

Civil Rights

Checklist

☑ **POLICY DEVELOPMENT AND DISTRIBUTION**

☑ **ADMINISTRATIVE DECISIONS**

☐ **CASCADING PERFORMANCE GOALS**

Checklist

- ☑ **POLICY DEVELOPMENT AND DISTRIBUTION**
- ☑ **ADMINISTRATIVE DECISIONS**
- ☑ **CASCADING PERFORMANCE GOALS**
- ☐ **EDUCATION**

Education Program

- Managers – at all levels
- Engineers
- Construction contractors and inspectors
- Landscape Architects
- Recreation Planners
- Contracts – small purchases and contract specialists
- Budget personnel
- Managing partners/lessees/concessionaires
- Maintenance

Checklist

- ☑ **POLICY DEVELOPMENT AND DISTRIBUTION**
- ☑ **ADMINISTRATIVE DECISIONS**
- ☑ **CASCADING PERFORMANCE GOALS**
- ☑ **EDUCATION**
- ☐ **FUNDING**

Budgeting for Accessibility

TABLE 10C: Maintenance – Universal Accessibility Cost ($000)

Funding Source	Site	Evaluation	Action Plan	Retrofits Scheduled	FY2004	FY2005	Balance to Complete
Working Capital Fund	Field Office	FY2003	FY2003	FY2005	---	30	---
Project/ T28	New recreation area	FY2007	---	---	28	25	---
Project/ T28	Existing campground	FY2003	FY2003	FY2005	---	40	---
Project/ T28	Existing Day Use Area	FY2003	FY2003	FY2008	21	---	78
Project/ T28	Existing RV Park	FY2003	FY2005	---	---	38	---

White = numbers from Activity Plans done by managers
Red = numbers from Action Plans done by accessibility personnel
Blue = numbers from Title 28 program coordinators

Activity vs. Action Plan

Activity Plan   Action Plan

Completion by FY10

TABLE 10e: UNIVERSAL ACCESSIBILITY PROGRAM ESTIMATED BUDGET NEEDS ($000)			
Fiscal Year	Assessments	Action Plans	Retrofits
2005	0	40	2,000
2006	0	25	1,600
2007	0	0	1,300
2008	0	0	1,000
2009	0	0	700
2010	0	0	400
2011	0	0	0

Your Agency's Budget Process…

- Use one database to populate budget documents

- Budget with teams

- Communicate, communicate, communicate!

Checklist

☑ POLICY DEVELOPMENT
   AND DISTRIBUTION

☑ ADMINISTRATIVE DECISIONS

☑ CASCADING
   PERFORMANCE GOALS

☑ EDUCATION

☑ FUNDING

☐ MONITORING

Facility Condition Assessment Surveys

Interim Guidelines for Initial Condition Assessment of Buildings and Recreation Facilities recommendations:

- ☐ Accessibility review completed on _____; (If not, scheduled to be completed by _____; Deficiency report, Attachment No. _____.

Continue monitoring of retrofits and new facilities during future FCAS as a member of the team and report on the same document.

Checklist

- ☑ POLICY DEVELOPMENT AND DISTRIBUTION
- ☑ ADMINISTRATIVE DECISIONS
- ☑ CASCADING PERFORMANCE GOALS
- ☑ EDUCATION
- ☑ FUNDING
- ☑ MONITORING
- ☐ REPORTING

REPORTING

- Government Performance Results Act (GPRA)

- Deferred Maintenance (quarterly)

- Accessibility Data Management System (ADMS)

Checklist

- ☑ POLICY DEVELOPMENT AND DISTRIBUTION
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- ☑ CASCADING PERFORMANCE GOALS
- ☑ EDUCATION
- ☑ FUNDING
- ☑ MONITORING
- ☑ REPORTING

CHECKLIST

☐ **POLICY DEVELOPMENT AND DISTRIBUTION**

_____ **Make a plan**

_____ **Set local policies**

_____ **Distribute both widely**

☐ **ADMINISTRATIVE DECISIONS**

_____ **Put program in the right place and keep it there**

_____ **Have full-time coordinators if possible**

_____ **Define coordinator roles and responsibilities**

_____ **Write Directives and Standards**

_____ **Define standard nomenclature**

_____ **Engage managing partners in process**

_____ **Review new designs and specifications**

_____**Explain/Interpret standards**

_____ **Keep the program on track to meet agencies goals**

_____ **Find and utilize a database**

☐ **CASCADING PERFORMANCE GOALS**

_____ Implement

Checklist, continued

☐ **EDUCATION**

              _____ **Educate with a broad brush**
              _____ **Redo regularly to catch new employees**
              _____ **Tailor the sessions to the audience**
              _____ **Include managing partners and other outside entities**
              _____ **Develop advocates rather than adversaries**

☐ **FUNDING**

              _____ **Develop budget in teams**
              _____ **Tie action plans to budget formulation documents**
              _____ **COMMUNICATE!!!**

☐ **MONITORING**

              _____ **Contribute deficiency report to initial FCAS**
              _____ **Participate as member of team on future FCAS**
              _____ **Monitor by all other available means**

☐ **REPORTING**

              _____ **Use one database for everything!**

QUESTIONS